

Action and Recommendation Trackers and Work Programme

Children, Sports and Leisure Policy and Scrutiny Committee

Date **21 April 2015**

Classification **General**

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1. Action and Recommendation Trackers

The Children's, Sport and Leisure Policy and Scrutiny Committee examines the wide range of council services and projects that generally fall within the portfolios of Children and Young People, and Sport, Leisure and Open Spaces.

This document presents the legacy actions and recommendations from this committee that result from or apply to the period between June 2014 and April 2015.

The following colour coding has been applied to assist committee members and others to understand the progress made against each item:

 Outstanding

 In progress

 Complete

2. Work Programme

The work programme sets out the business of the Committee for the year ahead. The draft work programme for 2015/16 was presented to the last meeting for comment and input. The final programme will be presented to the meeting of 8 June for approval. If in the meantime members have any suggestions for items the Committee could consider in 2015/16, please contact the Policy & Scrutiny Officer.

3. Recommendations

That the Committee:

- (a) Notes the updates contained within the action and recommendation trackers.
- (b) Note the current work programme and the schedule for the next meeting.

Action Tracker

Children, Sports and Leisure Committee

ROUND ONE (18 June 2014)

Agenda Item	Action and responsible officer	Update
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No outstanding actions.

ROUND TWO (6 Oct, 2014)

Agenda Item	Action and responsible officer	Update
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No outstanding actions.

ROUND THREE (24 November 2014)

Agenda Item	Action and responsible officer	Update
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No outstanding actions.

ROUND FOUR (26 January 2015)

Agenda Item	Action and responsible officer/ Cabinet member	Update
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No outstanding actions.

ROUND FIVE (9 February 2015)

Agenda Item	Action and responsible officer/ Cabinet member	Update
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Cabinet Member Update	That all future briefing notes include table formatted data for the past five years where applicable. Cabinet Member for Children and Young People	Unfortunately due to staff resourcing, this cannot be done. Members reiterated this request at the meeting of 30 March and Ian Heggs
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		undertook to ensure that it was implemented. Action Complete
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ROUND SIX (30 March 2015)		
Agenda Item	Action and responsible officer/ Cabinet member	Update
Action Tracker	To request that the Policy and Scrutiny Officer check that the information requested on EU Nationals had been circulated as per the update provided.	The information was circulated via email on 24 March. Action Complete.
Action Tracker	To request that site visits of sports facilities be arranged for members for an afternoon in the near future.	Officers are liaising to arrange this.
School Organisation and Investment Strategy	That a briefing be emailed to members covering – <ul style="list-style-type: none"> • the impacts on existing WCC secondary schools on increasing figures • the impact on WCC parents achieving their first preference • the consequences (and any insight officers may have) on existing schools of no action is taken. Ian Heggs 	

Recommendation Tracker

Children, Sports and Leisure Committee

ROUND ONE (18 June 2014)

Agenda Item	Recommendation and responsible officer / cabinet member	Update
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There are no outstanding recommendations.

ROUND TWO (6 October 2014)

Agenda Item	Recommendation and responsible officer / cabinet member	Update
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There are no outstanding recommendations.

ROUND THREE (24 November 2014)

Agenda Item	Recommendation and responsible officer / cabinet member	Update
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There are no outstanding recommendations.

ROUND FOUR (26 January 2015)

Agenda Item	Recommendation and responsible officer	Update
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Early Help Strategy	4. That further promotion of the two year old offer and an update on uptake at regular intervals be reported back to the Committee. The Committee endorsed the importance of early intervention in a child's development. Steve Comber	4. Ongoing.
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Early Help Strategy	5. That Councillor Barbara Arzymanow be thanked for preparing her report on the changing landscape of nursery provision in Westminster and that officers prepare a response to the salient points and conclusion of the report, especially regarding how best practice can be shared across institutions and what role (if any) Westminster City Council can play in implementing the recommendations. Jackie Devine/ Phil Tomsett	5. Report on agenda for meeting of 21 April. Action Complete.
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ROUND FIVE (9 January 2014)

Agenda Item	Recommendation and responsible officer / cabinet member	Update
There are no outstanding recommendations.		

ROUND SIX (30 March 2015)

Agenda Item	Recommendation and responsible officer	Update
Active Westminster Strategy	To establish an Active Communities Task Group to consider unused 'assets' (parks, estates, community venues etc) which could be better utilised for physical activity, and the conflicts that arise between encouraging the use on parks etc for sport and service users who may want the spaces to not be utilised in this way, in order to explore what can be achieved within the hopes and expectations of residents. Andy Durrant/ Richard Barker/ Rebecka Steven	Members have been invited to join this Task Group and officers are liaising on a date for the first meeting.

ROUND SEVEN (21 April 2015)

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member questioning	To hold to account and give 'critical friend' challenge to the portfolio holder.	Cabinet Member for Children and Young People
Year 6 - 7 Transition	The committee will examine what is available for pupils who are transferring to a Westminster secondary school.	Jayne Vertkin
Annual Review of the Looked After Children, Care Leavers and Corporate Parenting	Evaluation of work undertaken into LAC, Care Leavers and Corporate Parenting. At meeting of 6 October it was agreed to roll over this item to a future meeting.	Andrew Christie/ Glen Peache
Nursery provision/ offer for 2 year olds	Report back for info further to discussion at meeting of 26 January. For information.	Jackie Devine/ Phil Tomsett

Work Programme

Children, Sports and Leisure Committee

ROUND SEVEN (21 April 2015)

Agenda Item	Reasons & objective for item	Represented by:
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Annual Review of the Looked After Children, Care Leavers and Corporate Parenting	Evaluation of work undertaken into LAC, Care Leavers and Corporate Parenting. At meeting of 6 October it was agreed to roll over this item to a future meeting.	Andrew Christie/ Glen Peache
Nursery provision/ offer for 2 year olds	Report back for info further to discussion at meeting of 26 January. For information.	Jackie Devine/ Phil Tomsett

Other Committee Events & Task Groups

Group/ Issue	Update	Type
School Meals Task Group	Has met once and two conference calls have also been held. Final meeting date 12 May.	Task Group

ROUND ONE - 8 June 2015

(*full work plan for 2015/16 to be presented to meeting of 8 June)

Main Theme – Sport, Leisure and Open Spaces/ Children and Young People

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member questioning	To hold to account and give 'critical friend' challenge to the portfolio holder.	Cabinet Member for Sport, Leisure and Open Spaces
Sports and Leisure- Service Review	To provide a presentation/ briefing on the activities of the sports and leisure service including a review of the impact on wider corporate priorities and outcomes	Richard Barker/ Andy Durrant
Annual Review of the Looked After Children, Care Leavers and Corporate Parenting	Evaluation of work undertaken into LAC, Care Leavers and Corporate Parenting (annual report).	Andrew Christie

Other Committee Events & Task Groups

Group/ Issue	Update	Type
Active Communities Task Group	Officers liaising to establish this Task Group	Task Group